

The Pool at Shepherd's Vineyard Board Meeting



MEETING MINUTES

Administrative

Date	11-16-09	Time (call to order)	7:10 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Facilitator	Ed H.	Scribe	Aaron C.
Location	<input checked="" type="checkbox"/> Shepherd's Vineyard Pool, <input type="checkbox"/> Other (list):		
Attendees	<input checked="" type="checkbox"/> Kent Lamb	<input checked="" type="checkbox"/> John Downey	<input type="checkbox"/> Eric Justason
	<input checked="" type="checkbox"/> Ed Hajnos	<input checked="" type="checkbox"/> Chris Dahnke	<input checked="" type="checkbox"/> Aaron Corder
	<input type="checkbox"/> Other (list):		
Previous Meeting	<input checked="" type="checkbox"/> Minutes read and approved, <input checked="" type="checkbox"/> Require revision, <input type="checkbox"/> Not Applicable		
Agenda	<input checked="" type="checkbox"/> Attached, <input type="checkbox"/> Other, <input type="checkbox"/> Not Applicable		

New Business

New Business Items		
No.	Topic	Highlights
1	VGB Compliance	Virginia Grahme Baker Compliance Issue – Unanimous vote in favor of SouthEast performing the work as per the updated proposal.

Assignments / Information / Reports

Action Plan			
No.	Action Item	Owner	Target Date
1	Membership Survey – John D. provided an initial view of the survey lists. The attendees provided comments. John and Kent will provide a follow up at next meeting.	John D.	12-07-09
2	Membership Cost – Item brought up by John D. (This item has been tabled until next year)	John D.	Jan/Feb 2010
3.	Pool Management Contracts – A revised RFQ is available for review; everyone to provide comments this week. Ed wants to send out next week. See Comment 1 below.	Ed H.	11-20-09

Announcements / Comments

1. Ed and Chris have been following up with references for the new bid (RFQ) for the pool management company next year. Based on the interviews and the references provided by all the potential candidates, the board selected four (4) companies to bid. The RFQ will go out to the following: 1) Pool Professionals 2) Aquatic Management Group 3) CPM and 4) Southeast Aquatic.
2. Ed has drafted a letter identifying the new board and officers. This letter will be sent out to all current contractors with the pool.
3. Discussion regarding Questions / Comments from membership. Kent has been tasked with finding more efficient means for the board to communicate via email with membership.
4. See copy of Agenda sent out via email from Ed H. dated 11-16-09.

5. Please review these meeting minutes and provide comments / questions prior to next meeting. Reminder: Check your email for follow up notes regarding the work going on by Southeast.

6. Meeting minutes are available via the pool website.

Schedule – Next Meeting

Date	12-07-09	Time	7:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Location	<input checked="" type="checkbox"/> Shepherd's Vineyard Pool, <input type="checkbox"/> Other (list):		

Adjourn

The motion to adjourn was made at 8:55 **am** **pm** and was passed unanimously.